

**Minutes for the Oakhurst Parent Fundraising Association**  
**Thursday 12<sup>th</sup> October 2017**

Present:	Wendy Smart – Chair Lorraine Mostafa – Accounts Officer	
In Attendance:	Claire Hutchins Hayley Amato Gemma Askwith	
Visitors:	Paul Strange – Deputy Head	
Apologies:	David Hutchins - Secretary William Clark Tim Howe	

Item (a)	Discussion and Decision (b)	Action (c)
<b>1</b>	<b>The meeting opened at 1831hrs</b>	Wendy
	<b>Introduction and Apologies / Previous Minutes</b>	
1.1	Apologies as above.	Wendy
1.2	All were welcomed back with a look forward to the coming School Year	
<b>2</b>	<b>Financial Report</b>	
2.1	No Change to report at this time.	Lorraine
<b>3</b>	<b>Xmas Cards</b>	
3.1	Lorraine spoke about the option for next year to do a family Christmas Card Event which could possibly be held after school with the aid of a teacher.	
3.2	Wendy confirmed that the PFA were estimated to make approximately £350 from this year's Christmas Cards. PayPal was very popular and seemed easy to use with over 200 orders placed.	
<b>4</b>	<b>Winter Festival – Scarecrow Trail</b>	
4.1	Haley confirmed that a few businesses had enquired about sponsoring a Scarecrow.	
4.2	The leaflet drop was discussed with the following areas of responsibility agreed:- Gemma – Mayfly, Cassini Wendy - Aiadne, Cleminate Lorraine – Pioneer, Voyager David – Hubble, Longworth Drive, Pathfinder	

4.3	The deadline for Scarecrows was confirmed as 21 <sup>st</sup> October. There would then be a Walkaround on the 28 <sup>th</sup> October to confirm locations and identify challenges.	
5 5.1	<p><b>A.O.B</b></p> <p>There was a discussion on the negativity towards the PFA and the changes from previous year's events. It was agreed that we put a positive reply that we are not FOCuS and that any Facebook comments retorted reply being the date of the next PFA Meeting and offer the opportunity to attend and view their concerns or help develop the PFA.</p> <p>It was discussed about having a PFA stand at the upcoming parent's evenings on 14<sup>th</sup> and 16<sup>th</sup> November as well as the Xmas plays on 11<sup>th</sup> and 12<sup>th</sup> December.</p> <p>Claire raised the point about placing the minutes of the meeting on the Facebook page but Wendy confirmed that we are having difficulty uploading it at the moment. Mr Strange agreed to speak to Mrs Barkham to arrange a Webpage for the PFA where the minutes could be placed.</p> <p>Membership for the Scrapstore was mentioned and could be looked into for the PFA and the School.</p>	
6	<p><b>Date of Next Meeting – AGM Thursday 16<sup>th</sup> November.</b></p> <p><b>The meeting was Closed 1930hrs</b></p>	Chair